



Confirmation of Current Annual Salary

Student Universal Support Ireland (SUSI) is processing a grant application at present on behalf of the applicant listed below. We would be obliged if, in the strictest confidence, you can share with us the information stated below.

Applicant's Name		Applicant's W Number	
Employee's Name		Employee's PPS Number	

Employer's Name	
Employer's Address	

Please provide employee's gross annual salary less pension deductions taken at source . Please note "year to date figures" are not acceptable. A figure for their projected annual income must be provided.	€
Please indicate the year in which gross annual salary occurs (Please circle one option)	Year 2023 Year 2024
Please write 'yes' if the gross annual salary stated above excludes any of the below payments.	

If yes, please provide forecasted **annual** amounts beside each relevant payment.

1	Overtime	€
2	Shift Allowance	€

Please Note: Forms that are not signed and stamped by all parties will not be accepted by SUSI. This will result in delays when processing your application.



3	Bonus	€
4	Any other payment outside normal line of work	€
5	Employer Wage Subsidy Scheme (EWSS)	€

Is the gross annual salary stated above a reduction to the gross annual salary earned in the reference period, 1 January to 31 December 2022? Please write 'yes' or 'no'	
If Yes, is the reduction likely to remain in place for the foreseeable future? Please write 'yes' or 'no'	

Declaration

I declare that the above information is true and accurate to the best of my knowledge.

Employee Signature	Employer Signature
Company / Employer Stamp	

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